



## REQUEST FOR PRESENTATIONS



### The Eighth Annual Evidence Based Practices Symposium: Building Lives Beyond Trauma

November 14, 2017

Dear Colleagues,

The California Institute for Behavioral Health Solutions (CIBHS) is pleased to invite you to submit a proposal for an oral presentation at this year's Evidence-Based Practices Symposium 2018: Building Lives Beyond Trauma. This year's symposium will be held at the *Holiday Inn Sacramento Downtown Arena, in Sacramento, California on Thursday, April 5<sup>th</sup> – Friday, April 6<sup>th</sup>, 2018.*

Our theme is, “**Building Lives Beyond Trauma,**” this is a theme that inspires hope that despite significant and complex traumas, living a happy, healthy, meaningful life is possible. This year's Eighth Annual Evidence-Based Practices Symposium focuses on the reality that with implementation of practices designed to support the journey beyond trauma and the label of mental illness, there is a full life.

The Symposium will feature high quality presentations targeting strategies that are culturally relevant, as well as many workshops focusing on the unique needs of people receiving substance use disorder services. This Symposium is intended to focus on practices informed by a range of data-driven research that will present a continuum of evidence-based practices which address aspects of Trauma related to:

- Address single event trauma such as gun violence and disasters, or other single traumatic events.
- Community trauma
- Trauma informed care systems
- Secondary trauma – practices specifically for therapists
- Complex trauma
- Practices that cover trauma in treatment
- The prevention, intervention, and treatment of trauma for people with MH/SUD problems
- Trauma related foster care/multiple placements
- Trauma related to racial disparity
- Trauma addressing racial/religious minority communities

California counties have been instrumental in changing their mental health systems through the implementation of EBP's, and the use of outcomes. Successes have been achieved despite numerous challenges related to this new array of services. Standardized outcomes and other data collection demonstrate the successes of such programs and practices. Streamlined implementation and sustainability strategies have contributed to their success.

We are seeking proposals that address the integration of services across the continuum of evidence-based practices, which include effective, efficacious, promising practices, and community-defined practice.

## **What We Look for in Presentation Proposals**

Presenters are encouraged to specify how lecture, demonstration, and skills practice will be included in the presentation. Presentations are sought for (60 minutes to 90 minutes) workshops that highlight the areas outlined above.

The specific workshop submissions should include any of the following:

- Evidence-Based Practices (EBP)
- Health Care Integration with EBP's
- Evidence-based practices for different age groups (under 5, children, TAY, adult, older adult)
- EBP's for Special populations (e.g. blind/deaf, LGBTQ, Veterans, adult probation)
- Research on implementation
- Innovative Practices featuring the use of technology
- Evaluation, data collection, outcomes
- Practices for Juvenile Justice Youth
- Practices for Foster Care Youth
- Whole Person Care
- Substance Use Disorder (SUD) practices
- Parenting competency practices
- First break/early intervention practices
- Staff self-care practices
- Implementation Lessons Learned

### **Proposal Submissions:**

1. Presentations are sought for 90 min.
2. Presenters are expected to provide their own handouts to attendees. Handouts will be posted on the website prior to the event and distributed at the conference. If handouts include any copyrighted materials, they can only be provided to attendees by presenters.
3. One complimentary conference attendance per presentation will be allotted if the presenters are not attending the Symposium.
4. Expenses are not reimbursed.
5. Maximum limit of presenters per workshop is 3

## **What we look for in E-Poster Session Submissions**

Electronic Poster (E-poster) presentations are like traditional poster presentations, but presented on a large computer screen. CIBHS will use approximately 36" LCD displays in the Landscape position.

Whether traditional or electronic, a well-constructed poster is self-explanatory, achieving both coverage of the content and clarity for viewing. Your E-poster can consist of multiple slides, up to 5 slides, or just one slide. Use the tips below as guidelines for formatting and making the most of this presentation. -

### ***Overall Formatting Tips:***

- **Less is more.** Be clear and concise with poster design and content. Overcrowding a poster makes it difficult to read.
- Include the title and name(s) of the presenter(s) in larger, bolder font than the rest of the poster.
- Provide clear labels or headings for each section of your presentation.
- Remember contrast. Put light-colored fonts on dark backgrounds and dark fonts on light-colored backgrounds so that your viewer can see your text clearly.
- Embed high-quality graphics and videos.
- Avoid hyperlinks. Internet access will not be available during your presentation.
- **Sound is not permitted** due to the open area in which posters will be presented.

### ***For single-slide E-posters:***

- Set the page setup or Power Point slide size to 36.5"W x 20.5"H.
- Use a minimum font size of 32 points to make sure text is large enough to read at a distance.
- Don't overcrowd the slide.

**For multiple-slide E-posters:**

- Set the page setup or Power Point slide size to "On-screen show (16:9)" or 36.5"W x 20.5"H.
- Use bullet points.
- Use a minimum font size of 14 points if page setup is "On-screen show (16:9)". If slide size is set to 36.5"W x 20.5"H, use a minimum font size of 32 points.
- Avoid using too many slides. Past presenters have found that 5 slides are a good amount, neither too few nor too many.
- Put a footer on each slide such as "Slide 1 of 6" to let the viewer who walks by mid-cycle of your slideshow know where they are in the presentation and how long they'll wait until it begins again.

***Content Tips:***

**Coverage:** In addition to title/author and abstract, most successful posters provide brief statements of introduction, method, subjects, procedure, results, and conclusions. Ask yourself:

- Have you provided all the obvious information?
- Will a casual observer walk away understanding your major findings after a quick perusal of your material?
- Will a more careful reader learn enough to ask informed questions?
- What would you need to know if you were viewing this material for the first time?

**Clarity:** People attending a poster session are free to move about from poster to poster and often must view a poster from a distance, making it difficult to read excessively small text and fonts. We recommend you:

- Use large fonts and limit text to essential information - Place your major points in the poster and have the nonessential, but interesting, sidelights for informal discussion.
- Keep content simple and communicate clearly.
- Consider whether the sequence of information is evident. Indicate the ordering of your material with numbers, letters, or arrows when necessary.
- "A picture's worth a thousand words." Imaginative use of captioned illustrations, photographs, graphs, video (without sound) or other types of visually appealing material is an extremely effective mode of communication in a poster presentation.
- Make your final conclusions or summary a concise statement of your most important findings.

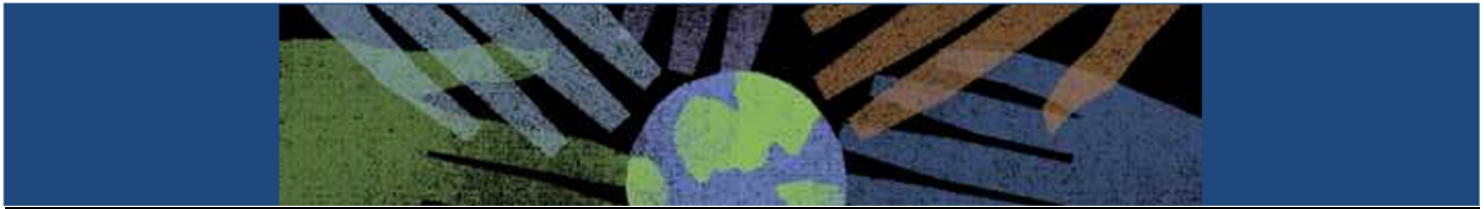
***TO COMPLETE YOUR PROPOSAL, SUBMIT ALL THE FOLLOWING ITEMS IN THE PRESENTER PACKET WITH THE EXCEPTION OF THE OBJECTIVES. (Posters only)***



**REQUEST FOR PRESENTATIONS**

If you need accommodations such as a sign-language interpreter or other services, please let us know so that we can better respond to your needs.

The following Packet is required for all submissions and allows us to provide CE's to attendees. Please be sure to fill out all sections of the packet and return by Monday, January 15<sup>th</sup>, 2018. Submissions that include standardized approaches, evaluation, and/or data/outcome collection will be prioritized.



## REQUEST FOR PRESENTATIONS

### California Institute for Behavioral Health Solutions

2125 19<sup>th</sup> Street, 2<sup>nd</sup> Floor

Sacramento, CA 95818

Tel: (916) 379-5317, Fax: (916) 556-3478

ATTN: GERILYN WALCOTT, GWALCOTT@CIBHS.ORG

Name of Conference: 2018 Prevention Early Intervention Evidence Based Practices Symposium  
"Building Lives Beyond Trauma"

Conference Dates: April 5<sup>th</sup> – 6<sup>th</sup>, 2018

Location: Holiday Inn Downtown-Arena, Sacramento, CA

Deadline for Submission: Monday, January 15<sup>th</sup>, 2018

**Instructions:** Please fill out this form as completely as possible. Selection will be primarily based on the information you provide here. If you have any questions, call Gerilyn Walcott at 916-379-5317

For your convenience, we have created the "Request for Presentations" to a fillable PDF, to be filled out electronically. Please download it to your computer, complete the form, and e-mail it to [gwalcott@cibhs.org](mailto:gwalcott@cibhs.org) as an attachment. If you have any questions, please call us at (916) 379-5317.

TITLE OF YOUR PRESENTATION: \_\_\_\_\_

PREFERRED DATE/TIME TO PRESENT: \_\_\_\_\_

**PRESENTER AND CO-PRESENTER INFORMATION:** (If you will have more than one presenter, please list as **A** and **B**. The person listed as **A** will be considered the primary correspondent; if you have additional presenters please attach additional sheets of paper as necessary). **Presentations should be no more than 90 minutes in length.**

**PRESENTER – A** (Primary Presenter will be given complimentary attendance to the conference. additional presenters will be offered a discounted rate)

Name: *(Please include honorifics if appropriate)* \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

Official Title: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_ ADA/Special/Dietary Needs: \_\_\_\_\_



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**PRESENTER B**

Name: \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

Official Title: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_ ADA/Special/Dietary Needs: \_\_\_\_\_

**PRESENTER C**

Name: \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

Official Title: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_ ADA/Special/Dietary Needs: \_\_\_\_\_

**PLEASE INDICATE THE INTENDED AUDIENCE TO WHOM YOUR SESSION WILL BE DIRECTED**

**(Please Check all that Apply)**

- No experience or knowledge
- Some experience or knowledge
- Substantial experience or knowledge
- Licensed Psychologists
- Substance Abuse Counselors
- Other
- MFT/LCSW/LEP
- RN/Psych Techs
- Parole/Probation/Law Enforcement
- Administrators/Other non-Mental Health Professionals
- General Public

**SUBJECT MATTER REFERENCES – REQUIRED FOR CONTINUING EDUCATION APPLICATIONS**

Included relevant references and/or a statement addressing either established research or peer reviewed, published support for your topic. (must provide at least two)

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## Verbs for Formulating Objectives and Measuring Change Relative to the Updated Compliance Criteria \*

<b>Verbs to Avoid</b>	Discuss	Design	<b>Performance</b>
Appreciate	Distinguish	Detect	Act / Act Upon
Know	Estimate	Formulate	Ask
Learn	Explain	Generalize	Avoid
Review	Express	Integrate	Change
Study	Extrapolate	Manage	Check
Understand	Interpolate	Organize	Collaborate
Update	Interpret	Plan	Communicate
	Locate	Prepare	Coordinate
<b>Knowledge</b>	Predict	Prescribe	Decrease
Cite	Report	Produce	Demonstrate
Count	Restate	Propose	Diagnose
Define	Review	Specify	Do / Don't
Draw	Translate		Document
Name		<b>Competency</b>	Empathize
Identify	<b>Knowledge</b>	Apply	Examine
Indicate	<b>Analyzed</b>	Calculate	Hold
List	Analyze	Complete	Incorporate
Point	Appraise	Demonstrate	Increase
Quote	Contract	Dramatize	Inquire
Read	Criticize	Employ	Integrate
Recite	Debate	Examine	Involve
Recognize	Detect	Illustrate	Internalize
Record	Diagram	Interpolate	Listen
Relate	Differentiate	Interpret	Manage
Repeat	Distinguish	Locate	Massage
State	Experiment	Operate	Measure
Select	Infer	Order	Obtain
Tabulate	Inspect	Practice	Order
Trace	Inventory	Predict	Perform
Write	Question	Relate	Prescribe
	Separate	Report	Palpate
<b>Knowledge</b>	Summarize	Restate	Pass
<b>Understood</b>		Review	Percuss
Associate	<b>Knowledge</b>	Schedule	Refer
Classify	<b>Synthesized</b>	Sketch	Tell
Compare	Arrange	Solve	Treat
Compute	Assemble	Translate	Use
Contrast	Collect	Use	Utilize
Describe	Compose	Utilize	Write
Differentiate	Construct		
	Create		

\* Adapted from "Stating Objectives" by Adrienne B. Rosof in Continuing Medical Education: A Primer (Adrienne B. Rosof and William C. Felch MD, Editors), Praeger Publishers, New York, 1986, pp. 36-37.



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If you need accommodations such as a sign-language interpreter or other services, please let us know so that we can better respond to your needs.

**RESOURCE MATERIAL:**

Resource material is defined as PowerPoint presentations, handout materials, etc.

CIBHS will include your handouts with those from the other presenters on our website for attendees to download and print or reference. CIBHS must receive your handouts by **March 19<sup>th</sup>, 2018** for your handouts to be available online. We will also have your presentation on the laptop provided in the room you will be presenting in. Please send this to as soon as possible. We understand that changes may happen to your presentations, but you will be responsible to email us to let us know that you have updates. Then, you can bring it on a flash drive to be updated by the AV company on site when you check-in.

- I will send my PowerPoint to CIBHS by **Monday, March 19<sup>th</sup>, 2018.**
- I will bring my resource material and come with enough copies for distribution.
- I will not have resource material.

**PLEASE SELECT PRESENTATION FORMAT**

- Individual presentation
- Panel presentation (limited to 3 presenters per 90 minutes)
- Group discussion
- Poster

Other (please specify) \_\_\_\_\_

**AUDIO VISUAL NEEDS**

CIBHS will provide all the audio-visual equipment for the meeting. The meeting rooms will be set with the appropriate audio-visual equipment depending on the format of the presentation. The standard set up will include a screen, LCD projector, laptop, lectern and microphone. **If you will need sound for your presentations or you will be watching a DVD, you will need to request an audio patch.** Panel presentations will include a head table. In larger rooms, there will be a riser and additional microphones as needed.

- Internet for presentation
- I do not need any audio-visual equipment.

If you require additional audio-visual equipment, please list it here.

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**TAPING AND PUBLICATIONS:**

If you are selected, will you grant permission for taping (audio or video) of your session?

- Yes
- No

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## **Review and Selection Process**

The process to accept presentations is highly competitive as there are a limited number of workshops and space available. Proposals that are clearly written, and have clear obtainable objectives will be given preference.

- You will receive an email acknowledging the receipt of your proposal.
- We will notify all submitters of the status of their proposal by end of January 2017.

## **Rules of Participation**

- a) Presenters may submit proposals on behalf of a single presenter or group in partnership with or endorsed by an organization, or panel of no more than 3 people.
- b) Multiple submissions from presenters will be accepted for consideration, however only one session may be conducted for the conference.
- c) Accepted submissions must be presented at the scheduled time allotted by the Program Planning Committee.
- d) Completing the registration process will confirm your intent to participate.
- e) If a presenter has commercial products and/or services to promote, this may be done by purchasing an exhibitors table in advance. If space is purchased, you may invite individuals to visit the table; however, sales may not be made or solicited during sessions.



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